

ICEGATE User Manual

for

Customs
Duty,

Central
Excise

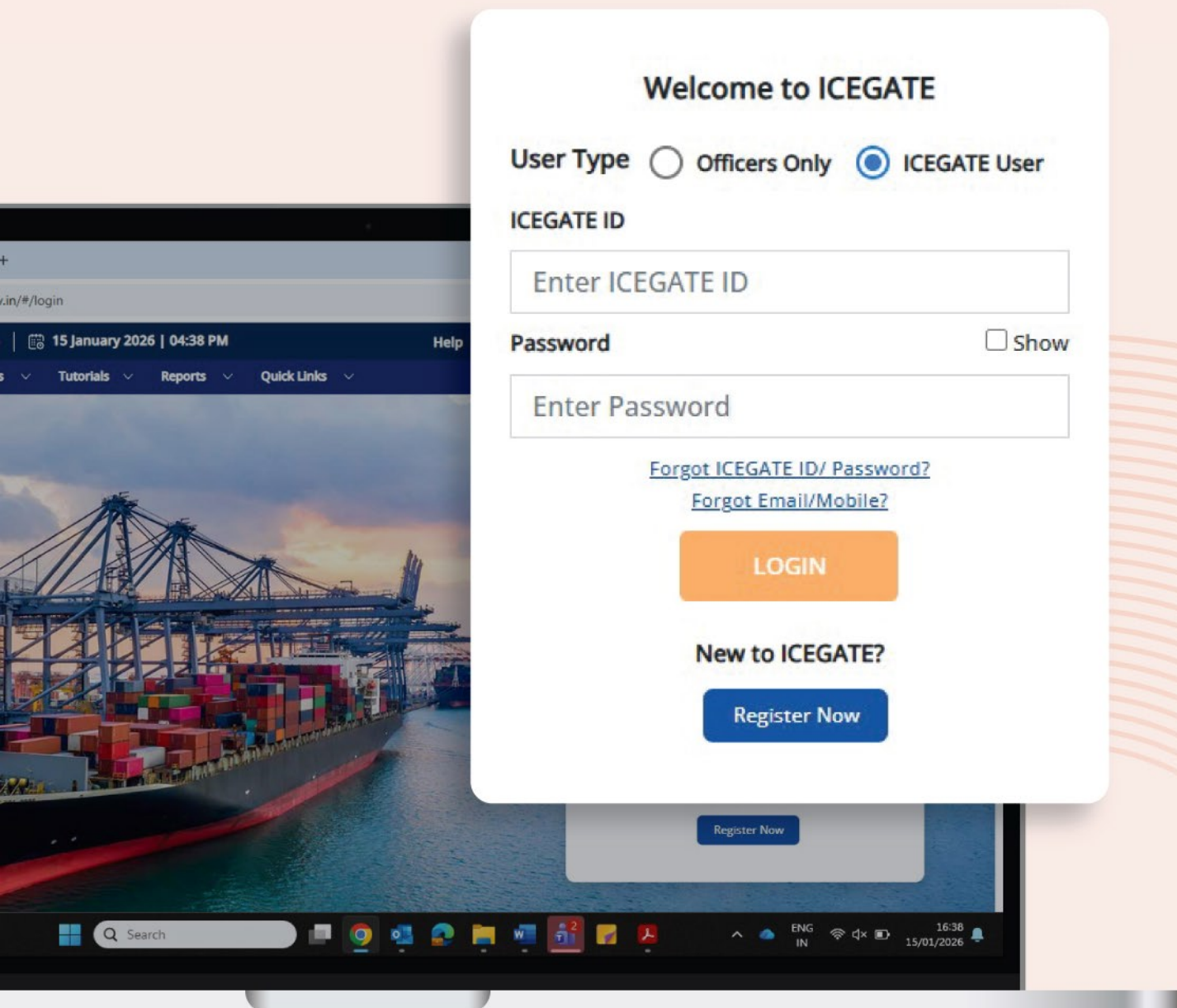
Service
Tax
Payment



To make Payment via IDFC FIRST Bank,
follow the below steps:

01

User will open below url of ICEGATE and login
with the credentials: <https://www.icegate.gov.in/>



Welcome to ICEGATE

User Type Officers Only ICEGATE User

ICEGATE ID

Enter ICEGATE ID

Password Show

Enter Password

[Forgot ICEGATE ID/ Password?](#)
[Forgot Email/Mobile?](#)

LOGIN

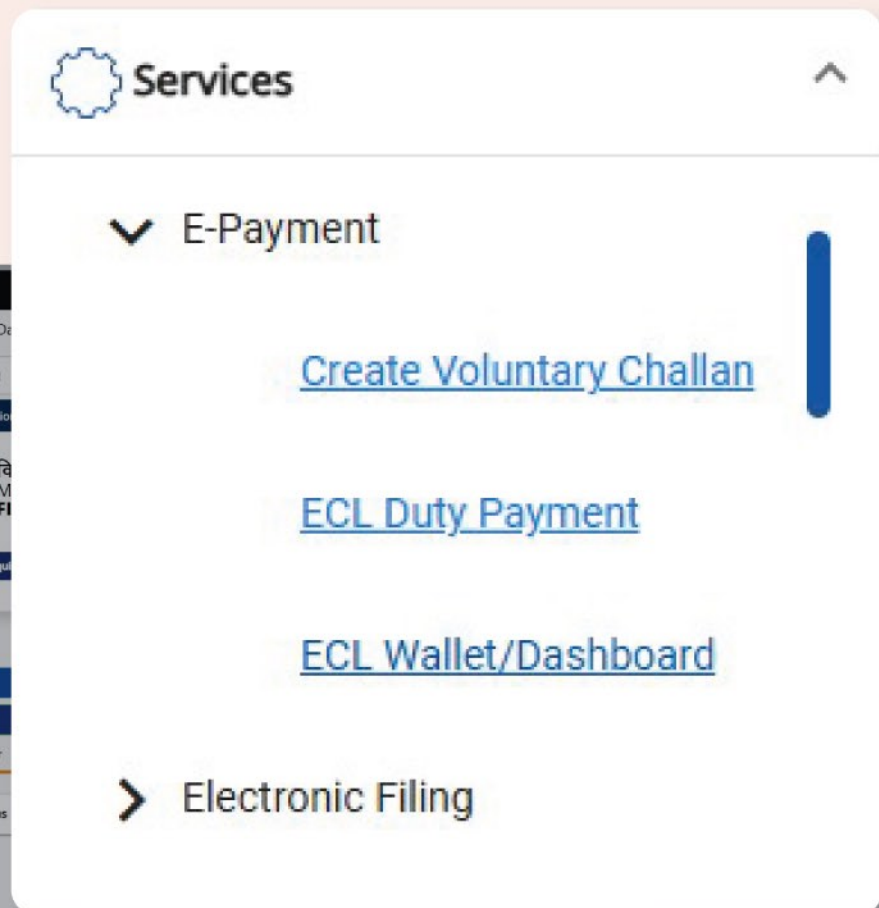
New to ICEGATE?

Register Now

Register Now

02

Post login, user will create challan by selecting **E-Payment option.**



03

User will **enter amount** and **other required details** and proceed.

Cash Ledger Top Up

Enter Top Up Details

ICEGATE Unique ID *	ATULCHA1	Entity Type/Code *	Top-up Challan(7)
Name(Legal) *	Triway Forwarders Private Limited	Challan Date *	14-01-2026
Address *	14, JAFFER STREET, CHENNAI, TAMIL NADU-600001	Challan Expiry Date *	29-01-2026
Registered Mobile Number *	+918700332950	Registered Email ID *	Shrey.RoyINFOSYS@icgate.gov.in
Major Head *	8449 - Deposit In Electronic Cash Ledger	Minor Head *	0.00
Total Challan Amount in INR *	12345		
Total Amount in Words *	Twelve Thousand Three Hundred and Forty Five Rupees Only /-		

Proceed For Payment

Enter Top Up Details

Entity Type/Code *	Top-up Challan(7)
Challan Date *	14-01-2026
Challan Expiry Date *	29-01-2026
Registered Email ID *	Shrey.RoyINFOSYS@icgate.gov.in
Minor Head *	0.00

Proceed For Payment

6:46 PM
1/14/2026

04

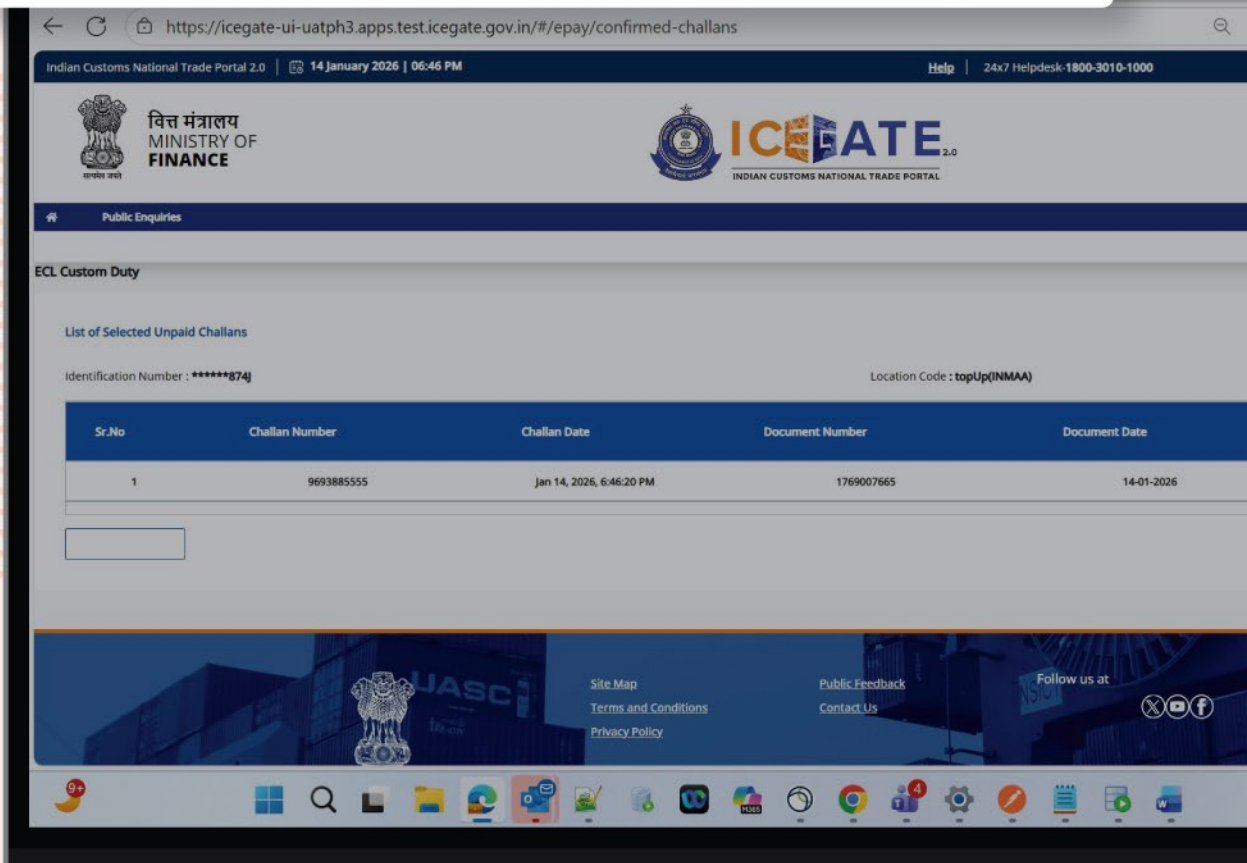
User will Select **single** or **multiple challans** (if available) to proceed for payment.

List of Selected Unpaid Challans

Identification Number : *****874j Location Code : topUp(INMAA) Document Type : CL

Sr.No	Challan Number	Challan Date	Document Number	Document Date	Total Amount
1	9693885555	Jan 14, 2026, 6:46:20 PM	1769007665	14-01-2026	12345

Proceed for Payment



05

User will select payment mode as **Net Banking**, select **IDFC FIRST Bank** and make payment.

Net Banking



ALWAYS YOU FIRST

IDFC
FIRST
Bank

06

User will be redirected to IDFC FIRST Bank landing page where click on **terms & condition box** and Click on **Pay via Corporate Net Banking** button.

Terms and Conditions

I have read & agree with the Terms & Conditions of IDFC FIRST Bank

I ("User") accept the Terms and Conditions ("Terms and Conditions") contained herein that shall apply to any person using the payment services provided by IDFC FIRST Bank ("Bank" of "IDFC FIRST Bank") for making tax/statutory payments through an online payment gateway service ("Payment Gateway Services"). Each User is therefore deemed to have read and accepted these Terms and Conditions. General Terms and Conditions for Online Payments IDFC FIRST Bank, obligations, undertakings shall be subject to the laws in force in India, as well as any directives/ procedures of Government of India. Each User hereby consents, accepts and agrees that the provision

Pay via Corporate Net Banking

Bank Name	IDFC FIRST Bank	Transaction Expiry Date	2026-01-14 23:59:59	
Challan Data				
ID Number	XXXXXXXXXX	ID Name	XXXX XXXX XXXX	
IG Reference Number	XXXXXXXXXXXXXXXXXXXXXXXXXXXX4872	Total Challan	1	
Entity Type	7	Document Type	Topup	
Challan Details				
Sl No	Challan Number	Challan Date	Document Number	Challan Status
1	9693885555	2026-01-14 18:46:20	1769007665	F
Total Amount:				
Amount in Words: Twelve Thousand Three Hundred Forty Five Rupees and Zero Paise only				

07

User will enter **User id, Password** and **sign in**.



Enter your BXP Login credentials to get started

User ID

VM.MV

Password

.....



 Keyboard

[Forgot Password?](#)

New user? [Activate Now](#)

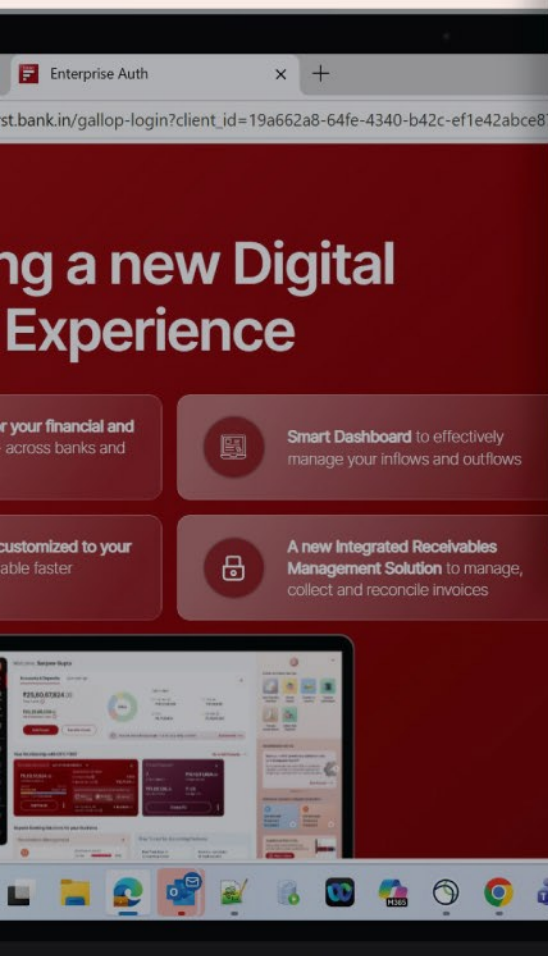
Sign In

For any assistance, mail us at cib.support@idfcfirstbank.com

New user? [Activate Now](#)

Sign In

For any assistance, mail us at cib.support@idfcfirstbank.com



08

User will select **Debit Account number**, verify **transaction details** and click on **Pay** button.

Transaction Details

ID Name XXXXXX XXXXXX XXXXXX	ID Number XXXXXXXXXX	IG Reference Number XXXXXXXXXXXXXXXXXXXXXXXXXXXX 4872 7	Entity Type
Document Type Topup	Transaction Initiated Date & Time 14/01/2026 18:48:05	Transaction Expiry Date 14/01/2026 22:50:00	

TOTAL CHALLAN (1)

Sr No.	Challan Number	Challan Date	Major Head	Document No.	Duty Amount
1	9693885555	14 Jan 2026	8449	1769007665	₹12,345

Transaction Details

ID Name XXXXXX XXXXXX XXXXXX	ID Number XXXXXXXXXX	IG Reference Number XXXXXXXXXXXXXXXXXXXXXXXXXXXX 4872 7	Entity Type
Document Type Topup	Transaction Initiated Date & Time 14/01/2026 18:48:05	Transaction Expiry Date 14/01/2026 22:50:00	

TOTAL CHALLAN (1)

Sr No.	Challan Number	Challan Date	Major Head	Document No.
1	9693885555	14 Jan 2026	8449	1769007665

09

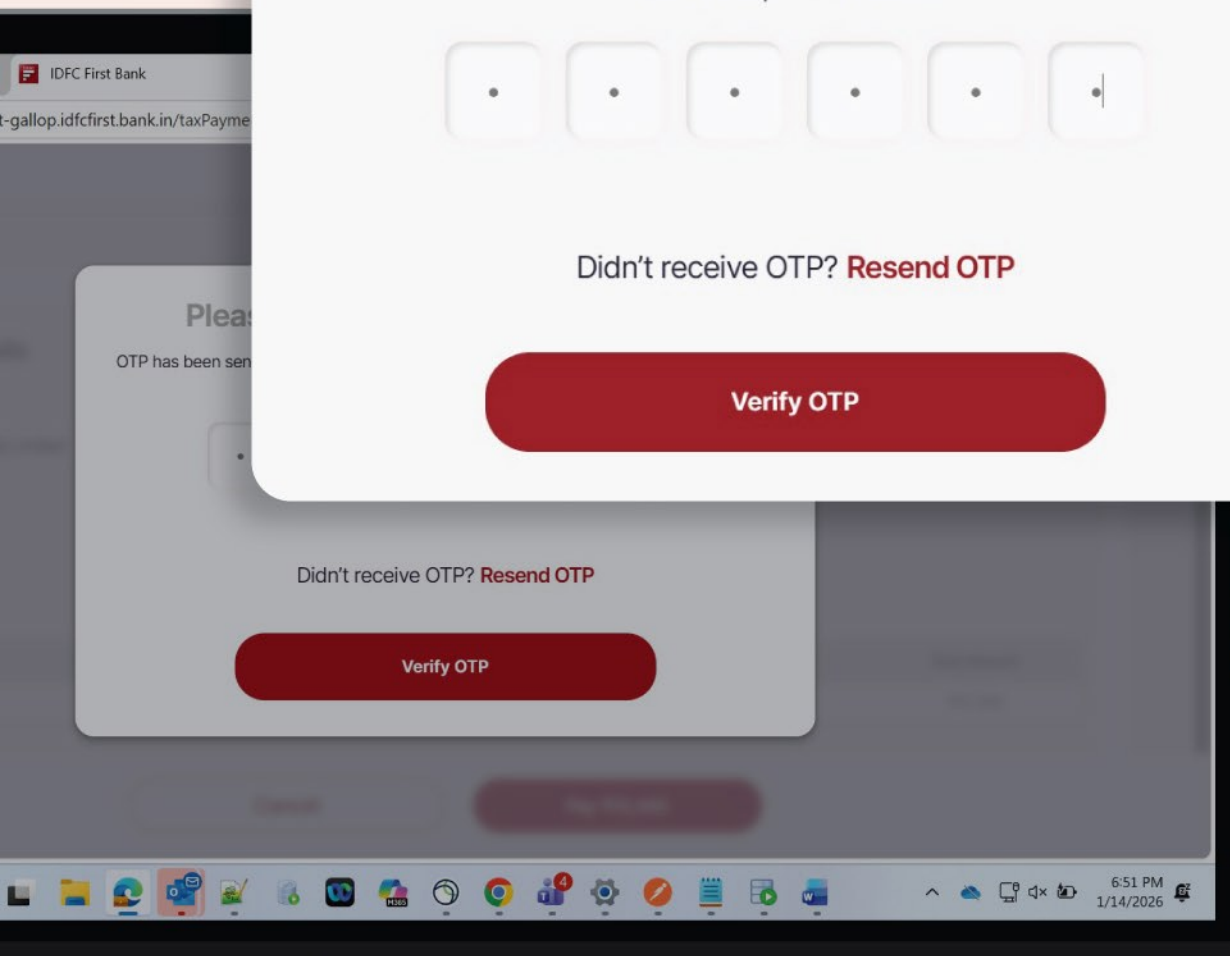
User will enter **otp**.

Please enter the One Time Password ✕

OTP has been sent to +91 *****2514 and v*****s@idfcexternalsupport.com
OTP will expire in 5 minutes.

Didn't receive OTP? [Resend OTP](#)

Verify OTP



10

Maker part **completed**. User will be redirected to Bank landing page.



Request submitted successfully.
Pending Approval.

1	₹12,345
Challans	Total Amount

You will be redirected in **0:08**

[Redirect Now](#)

[Redirect Now](#)

Cancel

Pay ₹12,345

11

Pending message at Bank landing page, wait for 10 sec or click on **redirect** button.

ICEGATE - Payment Receipt			
IG Reference Number	XXXXXXXXXXXXXXXXXXXX4872	ID Number	XXXXXXXXXX
Entity Type	7	Payment Date	2026-01-14 18:51:36
No of Challan	1	Total Amount	Rs.12,345.00
Payment Mode	Net Banking	Payment Status	Pending
You will be redirected to ICEGATE Portal in 8 Seconds			
Return To ICEGATE Portal			

7	Payment Date	2026-01-14 18:51:36
1	Total Amount	Rs.12,345.00
Net Banking	Payment Status	Pending
You will be redirected to ICEGATE Portal in 8 Seconds		
Return To ICEGATE Portal		

12

Transaction is **Pending** at ICEGATE end.



Transaction is Pending !!

Dear User, Please note payment transaction number XXXXXXXXXXXXXXXXXXXXXXX4872 for your reference.

[Search Challan](#)

[Click here for Enquiry](#)

Dear User, Please note payment transaction number XXXXXXXXXXXXXXXXXXXXXXX4872 for your reference.

[Search Challan](#)

[Click here for Enquiry](#)



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13

Now Authorizer will **login** to Corporate Net Banking page with **user id** and **password**.



Enter your BXP Login credentials to get started


User ID

VM.MAR

Password

.....



 Keyboard

[Forgot Password?](#)

New user? [Activate Now](#)

Sign In

For any assistance, mail us at

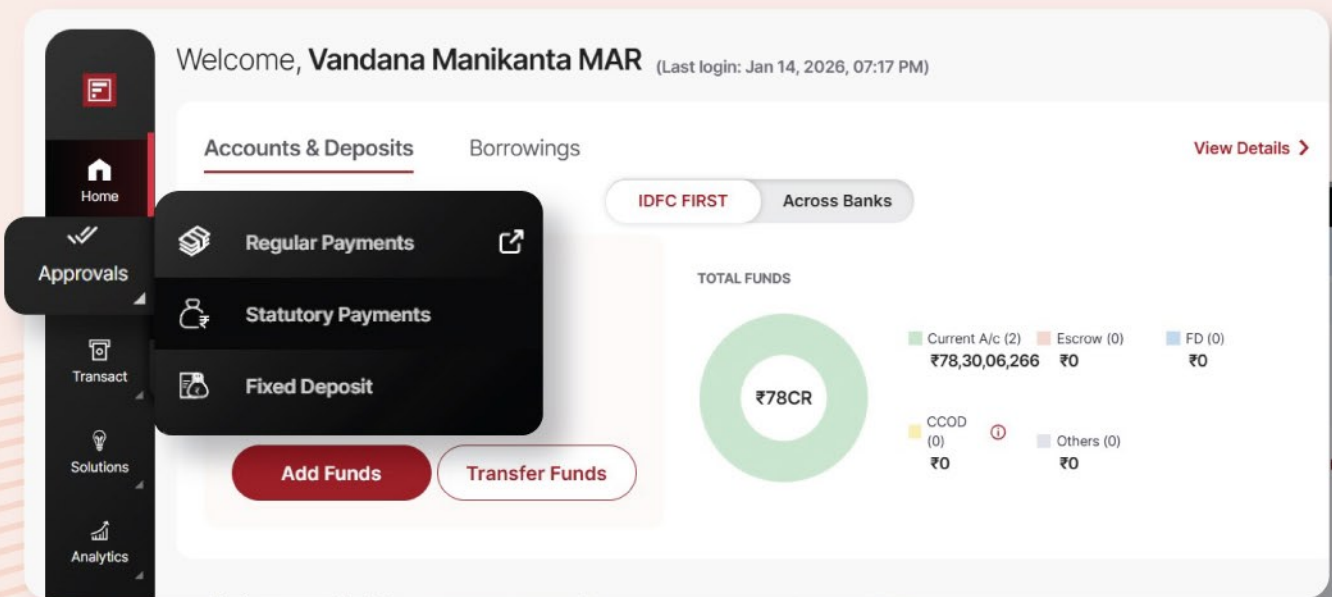
cib.support@idfcfirstbank.com

For any assistance, mail us at
cib.support@idfcfirstbank.com

20:08
14-01-2026

14

User will click on **Approval** and select **Statutory payments**.



Welcome, **Vandana Manikanta MAR** (Last login: Jan 14, 2026, 07:17 PM)

Accounts & Deposits Borrowings [View Details >](#)

IDFC FIRST Across Banks

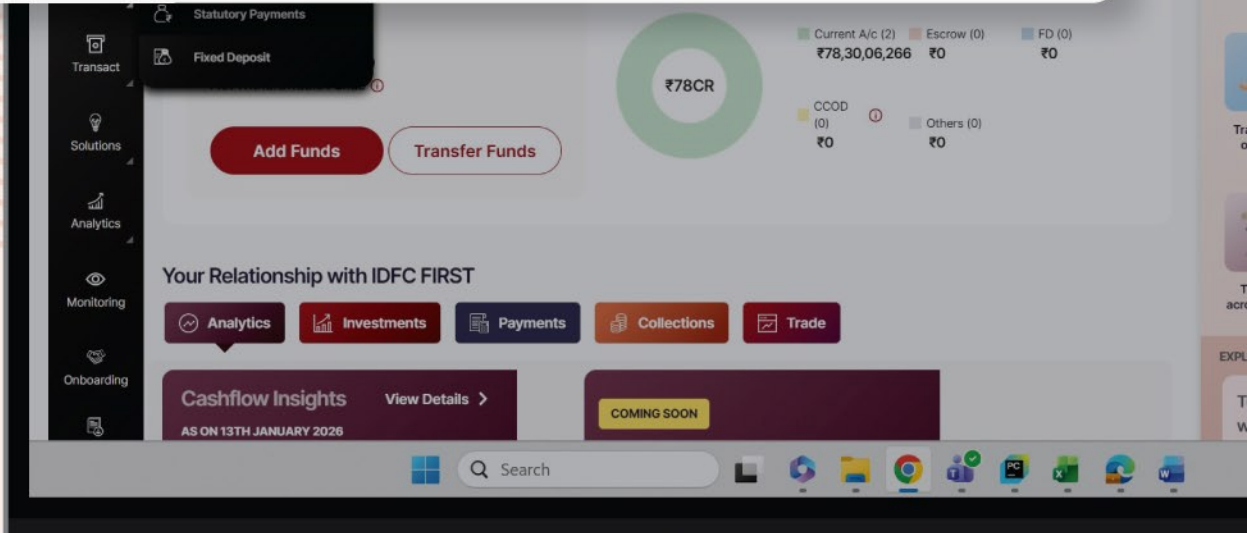
TOTAL FUNDS

₹78CR

Category	Count	Amount
Current A/c	2	₹78,30,06,266
Escrow	0	₹0
FD	0	₹0
CCOD	0	₹0
Others	0	₹0

Add Funds **Transfer Funds**

Approvals menu items:
Regular Payments
Statutory Payments
Fixed Deposit



Statutory Payments

Fixed Deposit

Add Funds **Transfer Funds**

TOTAL FUNDS

₹78CR

Category	Count	Amount
Current A/c	2	₹78,30,06,266
Escrow	0	₹0
FD	0	₹0
CCOD	0	₹0
Others	0	₹0

Your Relationship with IDFC FIRST

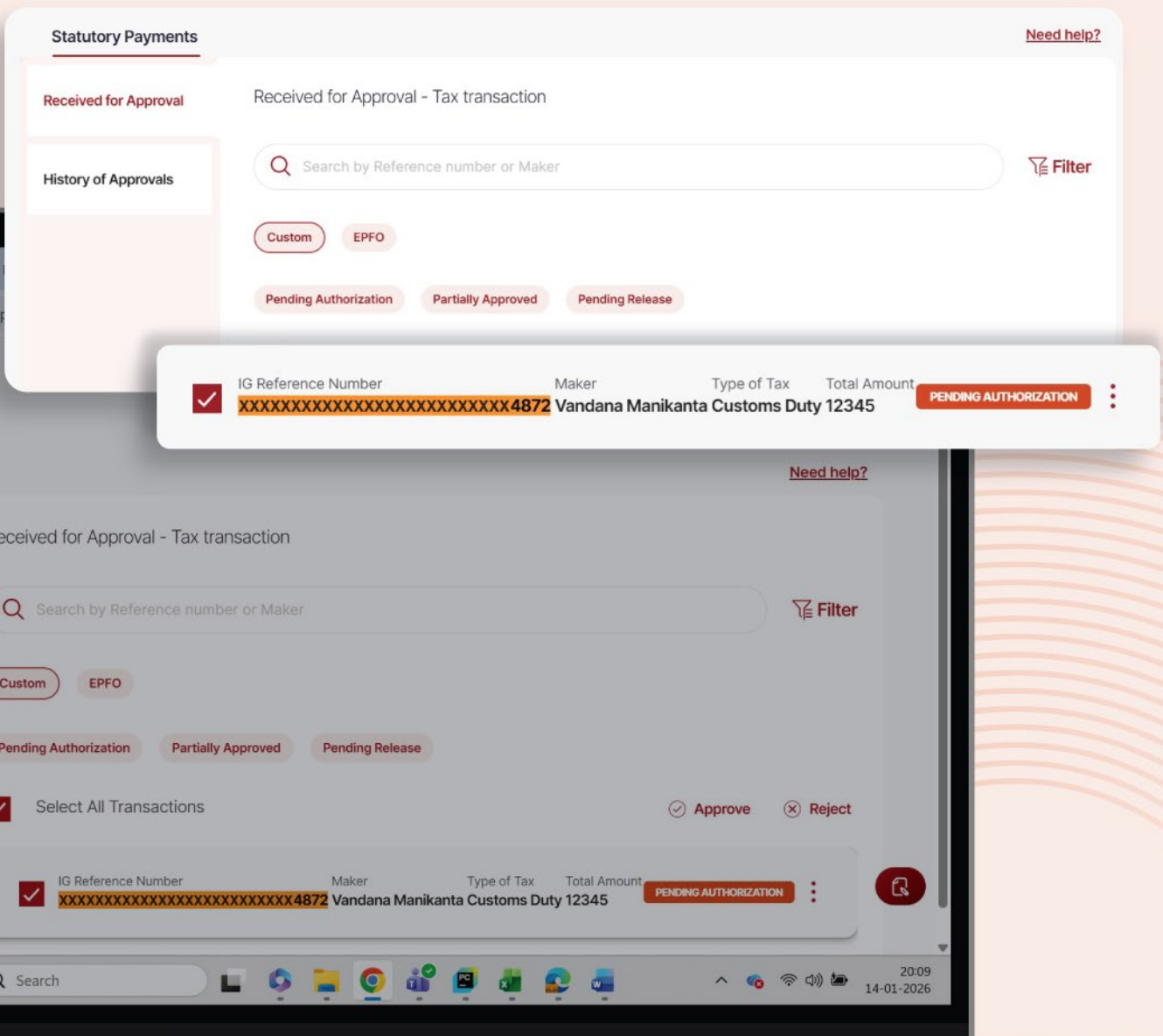
Analytics **Investments** **Payments** **Collections** **Trade**

Cashflow Insights [View Details >](#) **COMING SOON**

AS ON 13TH JANUARY 2026

15

User will select the **pending transaction** to Approve (Single/Multiple).

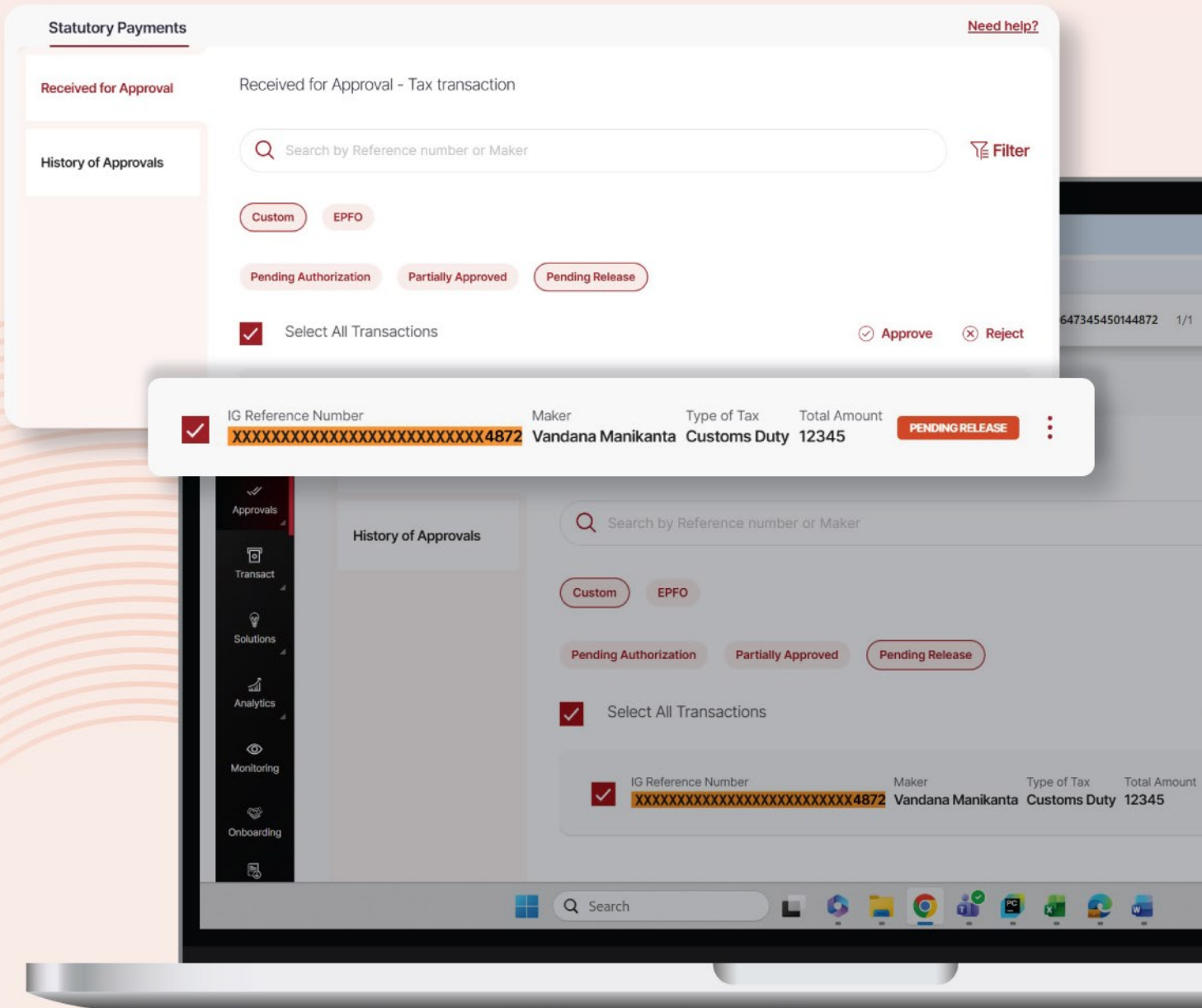


The screenshot displays the 'Statutory Payments' interface. The main heading is 'Received for Approval - Tax transaction'. A search bar is present with the placeholder text 'Search by Reference number or Maker'. Below the search bar are filter buttons for 'Custom', 'EPFO', 'Pending Authorization', 'Partially Approved', and 'Pending Release'. A table of transactions is shown with the following columns: 'IG Reference Number', 'Maker', 'Type of Tax', 'Total Amount', and a status indicator. The first row is selected, with a red checkmark in the first column and a red 'PENDING AUTHORIZATION' button in the last column. The transaction details are: IG Reference Number: XXXXXXXXXXXXXXXXXXXXXXX4872, Maker: Vandana Manikanta, Type of Tax: Customs Duty, Total Amount: 12345. At the bottom, there are controls for 'Select All Transactions' (checked), 'Approve', and 'Reject' buttons. The Windows taskbar at the bottom shows the date as 14-01-2026 and the time as 20:09.

IG Reference Number	Maker	Type of Tax	Total Amount	Status
<input checked="" type="checkbox"/> XXXXXXXXXXXXXXXXXXXXXXX4872	Vandana Manikanta	Customs Duty	12345	PENDING AUTHORIZATION

16

User will **release** the transaction.



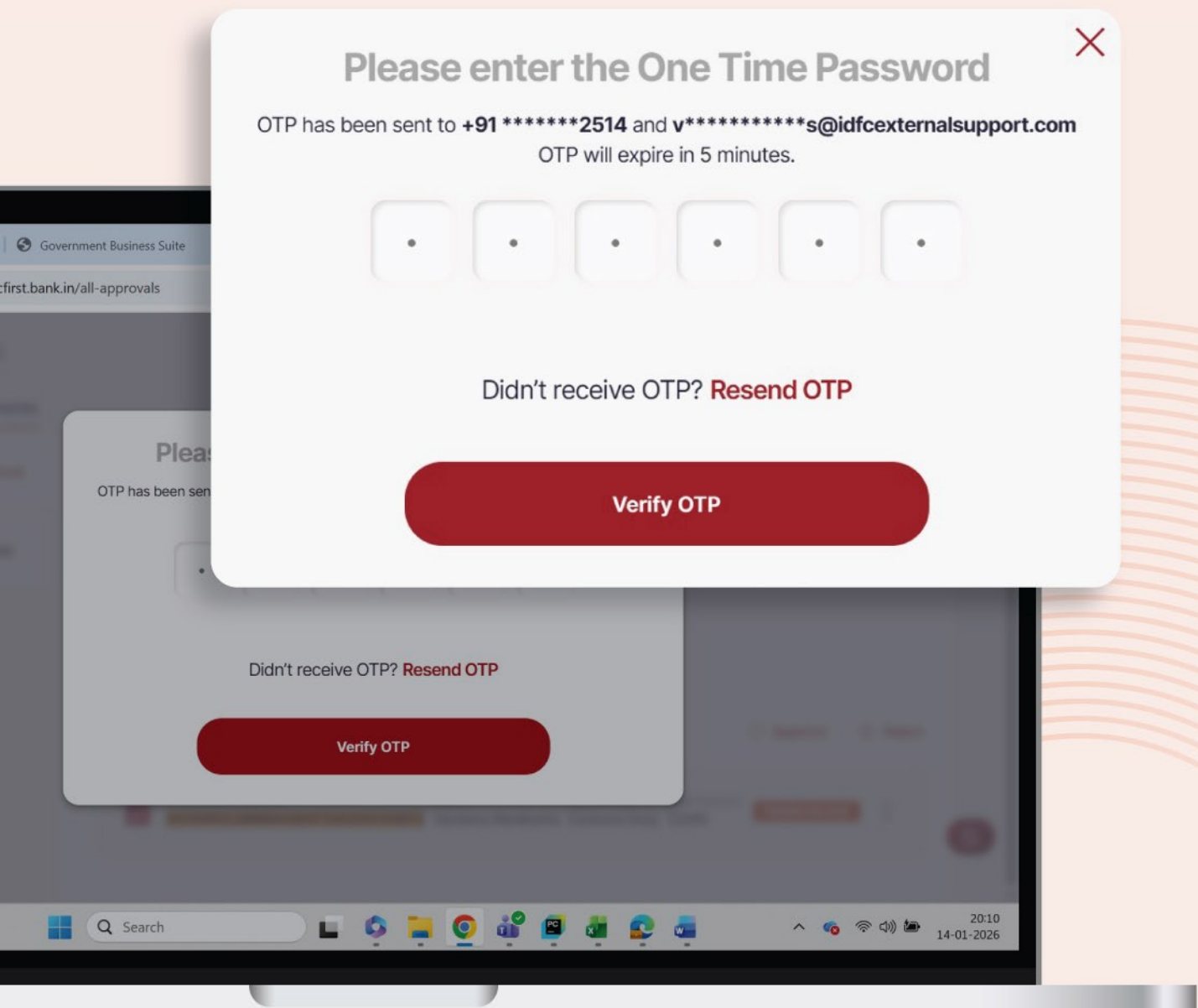
The screenshot displays the 'Statutory Payments' section of a web application. The main heading is 'Received for Approval - Tax transaction'. Below this, there is a search bar with the placeholder text 'Search by Reference number or Maker' and a 'Filter' icon. There are two tabs: 'Custom' and 'EPFO'. Below the tabs, there are three status filters: 'Pending Authorization', 'Partially Approved', and 'Pending Release'. A 'Select All Transactions' checkbox is checked. At the bottom right, there are 'Approve' and 'Reject' buttons. A table below shows a single transaction with the following details:

	IG Reference Number	Maker	Type of Tax	Total Amount	Action
<input checked="" type="checkbox"/>	XXXXXXXXXXXXXXXXXXXXXXXX4872	Vandana Manikanta	Customs Duty	12345	PENDING RELEASE

The background shows a laptop screen with a sidebar menu containing 'Approvals', 'Transact', 'Solutions', 'Analytics', 'Monitoring', and 'Onboarding'. The Windows taskbar is visible at the bottom of the laptop screen.

17

User will enter **OTP**.



18

Transaction **Approved** Successfully.



The Tax request has been
Approved successfully.

1

Total Requests

₹12,345

Total Amount

[View History of Approvals](#)



[View History of Approvals](#)

- Analytics
- Monitoring
- Onboarding

Reference Number	Name	Type of Tax	Total Amount
007000CLOINMAA0647345450144872	Vandana Manikanta	Customs Duty	12345



Search



19

User can check transaction status in **Approval history**. Also user can check the status of the transaction in **ICEGATE Portal**.

Statutory Payments [Need help?](#)

Received for Approval History of Approvals - Tax transaction

History of Approvals

Search by Reference number or Maker Filter

Custom EPFO

All Pending Authorization Partially Approved Pending Release Approved Rejected Expired

IG Reference Number	Maker	Type of Tax	Transaction Date	Total Amount	Status
XXXXXXXXXXXXXXXXXXXXXXXXXXXX4872	Vandana Manikanta	Customs Duty	14 Jan 26	12345	APPROVED

Search by Reference number or Maker Filter

Custom EPFO

All Pending Authorization Partially Approved Pending Release Approved Rejected Expired

IG Reference Number	Maker	Type of Tax	Transaction Date	Total Amount	Status
XXXXXXXXXXXXXXXXXXXXXXXXXXXX4872	Vandana Manikanta	Customs Duty	14 Jan 26	12345	APPROVED
XXXXXXXXXXXXXXXXXXXXXXXXXXXX4872	Vandana Self	Customs			APPROVED

20:11
14-01-2026