

Applicable KYC documents for Entities Present in IBU (Private/Public Limited):

SR no	Documents Required	Additional Remarks
1	Account Opening Form (AOF)	Duly Signed & stamped by Authorised signatory (AS) as per BR
2	Board resolution (BR)	Duly Signed & stamped by Director/Company secretary (CS)
3	Proof of Identity of company i.e. Certificate of Incorporation/Registration certificate.	Duly Signed & stamped by Director/CS
4	Certified Memorandum and Article of Association or equivalent documents, Deed/Memorandum etc.	Duly Signed & stamped by Director/CS
5	Pan Copy	Duly Signed & stamped by Authorised signatory as per BR
6	KASEZ/ IFSC Certificate	Duly Signed & stamped by Authorised signatory as per BR
7	Proof of registered address	Duly Signed & stamped by Authorised signatory as per BR
8	Proof of mailing (Business) address-If different from the registered address	Duly Signed & stamped by Authorised signatory as per BR
9	Specimen Signature of Authorised Signatory (AS) operating the account /Person signing the BR/request letter	Duly Signed & stamped by Authorised signatory (AS) as per BR
10	Certified KYC (OVD) of Authorised Signatory, Beneficial Owner (BO) along with photograph or Senior Managing Official (SMO)	Certified KYC(OVD) of the AS, BO, SMO (OVD as mentioned in Individual Checklist)
11	List of Directors and Key Managerial Person (KMP)	Bank format -on company letter head, duly Signed & stamped by Director/CS
12	UBO details (Shareholding Details) *	Duly Signed & stamped by Authorised signatory as per BR
13	Copy of Power of Attorney, if any	For account operations through a duly executed Power of Attorney appointed in India.
14	Email Indemnity in Bank's standard format (on AOF/ Annexure)	For account operations by non-resident constituent itself where transaction documents will be handled over email communication

Applicable KYC documents for Entities Present in IBU (LLP):

SR no	Documents Required	Additional Remarks
1	Account Opening Form (AOF)	Duly Signed & stamped by Authorised signatory (AS) as per BR
2	LLP resolution (BR)	Duly Signed & stamped by Designated Partners
3	Proof of Identity of company i.e. Certificate of Incorporation/Registration certificate.	Duly Signed & stamped by Designated Partners
4	Certified all LLP agreements since inception	Duly Signed & stamped by Designated Partners
5	Pan Copy	Duly Signed & stamped by Authorised signatory as per LLP resolution

6	KASEZ/IFSC Certificate	Duly Signed & stamped by Authorised signatory as per LLP resolution
7	Proof of registered address	Duly Signed & stamped by Authorised signatory as per LLP resolution
8	Proof of mailing (Business) address-If different from the registered address	Duly Signed & stamped by Authorised signatory as per LLP resolution
9	Specimen Signature of Authorised Signatory (AS) operating the account /Person signing the LLP resolution/request letter	Duly Signed & stamped by Authorised signatory as per LLP resolution
10	Certified KYC (OVD) of Authorised Signatory, Beneficial Owner (BO) along with photograph or Senior Managing Official (SMO)	Certified KYC(OVD) of the AS, BO, SMO (OVD as mentioned in Individual Checklist)
11	List of Designated Partners and Key Managerial Person (KMP)	Bank format - on company letter head, duly Signed & stamped by Designated Partners
12	UBO details (Shareholding Details) *	Duly Signed & stamped by Authorised signatory as per LLP resolution
13	Copy of Power of Attorney, if any	For account operations through a duly executed Power of Attorney appointed in India.
14	Email Indemnity in Bank's standard format (on AOF/ Annexure)	For account operations by non-resident constituent itself where transaction documents will be handled over email communication

Note: For other constitutions, please connect with your Relationship Manager or the GIFT City branch.